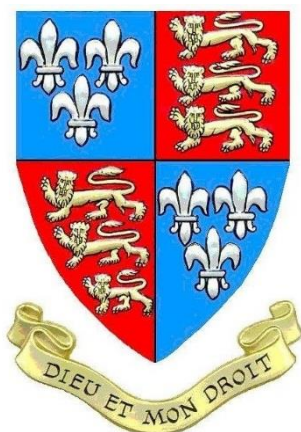


King Edward VI Grammar School



Admissions Policy for September 2022/23

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Committee Chair : Allison Jay
Next review Date: Annual

MAP

King Edward VI Grammar School welcomes applications from the local community of Louth, the surrounding villages, Market Rasen; N E Lincs and beyond. Over the past five years the school has offered places to **all of those children** who have passed the entrance test, **and who attend the following feeder primary schools:**

Binbrook, Donington on Bain, East Ravendale, Fulstow, Grainthorpe, Grimoldby, Holton le Clay, Legbourne East Wold, Kidgate, Lacey Gardens, Legsby, St Michael's Cof E Louth, Market Rasen, Middle Rasen, North Cockerington, North Cotes, North Somercotes, North Thoresby, Osgodby Scamblesby, Tealby, Tetney, Theddlethorpe, Utterby, Wragby.

We anticipate that approximately a **third of places** each year will go to children from other primary schools, who have passed the entrance test:

Summary of Admissions Testing for 2020/21 - N.B.at the time of writing the policy

Number of children passing the test:	222
Number of children who passed the test from feeder primary schools:	115
Number of children who passed the test from other primary schools:	107

Buses

Wolds, East of Louth and North to Holton le Clay

The Local Education Authority provide buses for pupils who live within the County's designated free transport zone – a map can be found in the School prospectus and further enquiries should be made to Lincolnshire County Council.

Grimsby/North East Lincolnshire/Market Rasen and the West of Louth

For pupils who live outside of the designated free transport zone a private bus service is available and further details can be obtained by contacting admin@schoolbuses.co.com

**THIS PAGE PROVIDES CONTEXTUAL INFORMATION FOR PARENTS AND
DOESN'T FORM PART OF THE ADMISSIONS POLICY**

KING EDWARD VI GRAMMAR SCHOOL ADMISSIONS POLICY

The Schools Published Admissions Number

The school operates a pyramid model reserving the largest (30 pupils) & medium (25 pupils) classrooms for KS3; medium (20-25 pupils) classrooms at KS4 and then our remaining medium (20 pupils) and smaller (10-15 pupils) classrooms at KS5.

As a consequence of the nature of the site and buildings King Edward's operates three different entry points and three different admissions number as follows:

KS3 Year 7 & Year 8 [PAN 145]

The school's published admissions numbers will be 145 places in each year group with a planned five form entry to enable the school to have four form groups of 30 and a smaller nurture group of 25. This smaller nurture group is designed to provide more focused support to help those who might need additional emotional, social and/or academic support when moving from primary school to a selective Grammar school setting.

KS4 Year 9, Year 10 and Year 11 [PAN 160]

The school's published admissions number will be 160 in each year group. This expansion at KS4 is possible due to the nature of the GCSE options process; the resultant smaller class sizes it produces and the ability of the school to use smaller classrooms that are not suited to classes of 30 but can accommodate 15-20 pupils.

KS5 Year 12 and Year 13 [PAN 150]

The school's published admissions number will be 150 in each year and enables the school to make the most efficient use of the smallest classrooms on site suitable only for 10-15 students.

Section A - Entry into Years 7-11

Part 1: Entry into Y7

The Test

The Consortium of Lincolnshire Grammar Schools organises and administers the entrance test. The Test consists of one verbal reasoning multiple choice paper and one non-verbal reasoning multiple choice paper commissioned from GL Assessment. A total standardized score of 220 or better is required for a student to be in the top 25% of the ability range and eligible for a place at a Lincolnshire Grammar School.

Step 1: Registration

Parents must register their child to take the tests from **January in Year 5**. Registration forms can be accessed via the link on the school website (www.kevigs.org) or by contacting Rhona Adam the Headmaster's PA and Admissions Secretary on 01507 600456 or by e mail rhona.adam@kevigs.lincs.sch.uk

Out of Cohort Children

The school accepts applications, registrations and will test Y6 students who are out of cohort. It is quite common for the school to have applications from able students who are in a different year group for their age e.g. 9/10 year olds who are in Year 6 who should be in Year 5. Out of Cohort Children in Year 6 will be considered as 'eligible children' who may apply for a place and will be considered for admission under this policy: no other application is required.

Step 2: Taking the Test

The tests are scheduled to be taken in the Sports Hall at King Edward's in **September of Year 6**. Usually this will be on the third and fourth Saturdays in September. Parents will be notified of the precise dates once they have registered.

Results of the test are published in October and parents will be notified in writing.

THIS IS NOT AN OFFER OF A PLACE.

Step 3: Applying for a Place.

At this stage parents must then apply for a place at the school by following the process of application for the normal intake year. Arrangements for applications in Year 7 will be made in accordance with Lincolnshire County Council's co-ordinated admission arrangements; parents resident in Lincolnshire can apply online at www.lincolnshire.gov.uk/schooladmissions, they can also apply by telephone, or ask for a hard copy application form, by telephoning 01522 782030. Parents resident in other areas must apply through their home local authority. King Edward VI Grammar School will use the Lincolnshire County Council's timetable published online for these applications and the relevant Local Authority will make the offers of places on their behalf as required by the School Admissions Code.

Step 4: Offer of a place

Offers are only made to those students who have passed the 11+ test.

Places are then offered in the following order:

1. **Students with special educational needs:** In accordance with legislation the allocation of places for children with either a Statement of Special Educational Needs (Education Act 1996) or Education, Health and Care Plan (Children and Families Act 2014) where the school is named.
2. Rank order of the total 11+ score.

Oversubscription Criteria

Each year King Edward's has more qualified applicants than places. Each year we therefore have to apply the following oversubscription criteria in the order listed below:

1. Students with Special Education Needs as defined in 1.) above.
2. Looked after children and all previously looked after children (see note 1).
3. Siblings of children who will still be attending King Edward VI when the child is due to start (see note 3).
4. Twins who have both passed the test for the same year of entry.
5. Eligible children in Year 6 who live within the traditional catchment area or are attending one of the **named primary schools** indicated in the **Information to Parents** on page

2: if there is oversubscription within this category, applicants who have passed the test will be ranked according to their test scores.

6. If there are insufficient suitably qualified applicants from the above then suitably qualified applicants will be admitted: these candidates will be ranked according to their test scores.

Tie break Arrangements:

1. In the event of tie break for the final place between two individuals then the Lincolnshire County Council's School Admissions Team will apply their nearest home address to the school test.
2. If more than two children are tied for the last place then the Lincolnshire County Council's School Admissions Team's lottery arrangements will apply.

Appeals: If a child is not offered a place, parents have the right to have the school's decision reviewed by an Independent Appeal Panel organised by the County Council Legal Services. The appeal form can be obtained from the Lincolnshire County Council website.

Reserve List: For admission into the intake year the governors will keep a waiting list which we call a reserve list. In this school we will only add to the reserve list children who have achieved the required standard in the selection tests. If we have to refuse a place at our school a qualified child is automatically put on the reserve list, unless a higher preference school has offered a place.

The reserve list is held in the order of the oversubscription criteria, as required by the school admissions code; not by time. The list is kept by the Schools Admission Team until the end of August. After this the school admissions code requires that schools keep the reserve list until at least the end of the autumn term of Year 7.

Part 2: Mid-Year Applications for Years KS3 7 & 8.

The school occasionally has places available in years 7 and 8 for a variety of reasons. Applicants will be required to take nationally standardised tests to assess their suitability for admission to the school. The oversubscription criteria detailed above apply.

Part 3: Applications for entry into KS4 Year 9 and 10.

The nature of the GCSE options system increases the number of sets and classes available at KS4 beyond those available in KS3 and therefore the school will allow numbers in Year 9 and Year 10 to rise to a maximum of 160. This will be made up of those transferring from Year 9 together with sufficient children new to the school to total 160. Applications for entry will be accepted at any time outside the main entry period. Applicants will be required to take nationally standardised tests to assess their suitability for admission to the school: the pass mark is a score of 110 in either the Curriculum Average or Ability Average scores. Entrants will be considered on Rank Order.

If the school has no available places in the year group concerned, applicants meeting the entry requirements will be placed on a reserve list. The normal rules and oversubscription criteria apply.

Fair Access Protocols: Local Authorities are required to have Fair Access Protocols in order to make sure that unplaced children who live in the home local authority, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admissions number to schools that are already full.

Part 4: Sixth Form Admissions

King Edward's Sixth Form provides an academic A Level pathway to Higher Education and therefore entry into the Sixth Form is selective and dependent upon students meeting the entry criteria set out below:

Part 1: General Entry Requirements

Candidates must achieve a minimum of 4 GCSE grades at Level 6 or above,

plus

English and Mathematics at a Level 5 or above.

Where there are more qualified candidates than places then the following oversubscription criteria will apply:

- 1: Students who sat their GCSEs with King Edward's and are transferring into the Sixth Form.
- 2: Average GCSE [Best 8] points score rank order.

Part 2: Course Entry Requirements

Having met the General Entry requirements the Sixth Form team will then determine a viable course of study with each individual student in line with each department's course entry requirements as set out in the Sixth Form Course Guide.

Course places are awarded in the following order:

1. Course qualified students transferring from King Edward's Y11.
2. The remaining course qualified students will then be selected for the course in average GCSE point score rank order.
3. **Tie break:** where there are two students for the final place on a course with the same highest 8 GCSE average point score then the student with the higher score on their *course required GCSE* will gain the place.

Courses will run in the following circumstances:

Where the course has a minimum of 6 students starting the course in September of Year 12 **and/or** where it is possible to structure the teaching of the course to enable a mixed Y12/Y13 class of a minimum of 6 to run.

Additional Sets

The school plans and budgets are based upon a specific curriculum design that is predicated on a specific number of classes; sets and groups in each year group. The school will always act flexibly to try and accommodate students' preferences but cannot guarantee being able to offer all courses or to add new sets when to do so would be unviable.

The school reserves the right to withdraw courses that are not viable and to determine the number of sets that are offered.

Appeals: If a student is not offered a place, parents have the right to have the school's decision reviewed by an Independent Appeal Panel organised by the County Council Legal Services. The appeal form can be obtained from the Lincolnshire County Council's website.

Appendix A

Notes

1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

Child arrangement orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangement orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. This is the address where the child lives for the majority of the school term time with a parent who has parental responsibility as defined in the Children Act 1989. Or any child in the household where an adult in the household is defined as a parent for the purposes of Section 576 of the Education Act 1996. This could include a person who is not a parent but who has responsibility for him or her. It could include a child's guardians but will not usually include other relatives such as grandparents, aunts, uncles etc. unless they have all the rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and her/his property.

Where a child lives normally and habitually during the school week with more than one parent at different addresses, the home address for the purposes of school admissions will be that of the parent who lives closest, as measured by straight line distance (see p.3), to the School. If you have more than one home, the school will take as the home address, the address where you and your child normally live for the majority of the school term time.

As an admission authority we have the right to investigate any concerns we may have about your application and to withdraw the offer of a place if we consider there is evidence that you have made a fraudulent claim or provided misleading information, for example a false address was given which denied a place to a child with a stronger claim. We reserve the right to check any address and other information provided so we can apply the oversubscription criteria accurately and fairly.

3. Siblings are defined by the school as including natural [birth] siblings, step siblings, foster siblings and adopted siblings. The school gives priority **only** to those siblings who have passed the test and will have a sibling at the school on the 1st September in the year of entrance. The school is first and foremost a family school and the governors believe that by prioritising siblings in this way it helps to support the cohesion of rural families and the practical difficulties created by poor transport links in a geographically dispersed community.
4. The school adheres to point 2.18 of the admissions code for service personnel which exempts children from the residency test [point 2 above] at the time of testing, application and offer.

For families of service personnel with a confirmed posting to the area, or crown servants returning to live in the area from overseas, the Governors will:

- Allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address to use when considering the application against the school's oversubscription criteria.
- Accept a Unit postal address or quartering area address for admissions purposes for a service child.

The Governors will not refuse a service child a place because the family does not currently live in the area.

5. Following extensive consultation with parents and the local community in 2010/11 the Governing Body decided to adopt Primary Feeder Schools as the most appropriate method of ensuring that pupils attending the same primary school but travelling from a wide rural area were not disadvantaged by an arbitrary catchment area: *that would effectively separate friendship groups*.

The Governors have therefore determined a list of Primary Feeder Schools that are recognized by the local community as forming part of the Louth and Wolds villages and that have traditionally looked towards Louth for education and employment.

Unfortunately the code does not permit the naming of Independent Schools and on advice of the County Admissions Team a further criteria was added - *the Geographic Catchment* - to ensure that all other pupils living in the local area would also be considered and treated equally under point 3 of the oversubscription criteria.